

**UNOFFICIAL MINUTES OF THE BOARD OF EDUCATION
HIGHMORE-HARROLD SCHOOL DISTRICT 34-2
April 10, 2023**

The Highmore-Harrold Board of Education met in regular session on April 10, 2023 in the Business Classroom at 7:00 p.m. Members Present: President - Jim Stephenson, Vice President – Paula Haiwick, Amy Hoffman, Kristi Effling, Jennifer Semmler. Members Absent: Paul Knox, Derek McCloud. Others Present: Superintendent/SPED Director - Quinton Cermak, PK-12 Principal – Cory Lambley, Business Manager – Stacey Hamlin, MaryAnn Morford, Morgan Bonnicksen, Kayla Kaltenbach, Joe English, Rhonda Baloun, Kyla Parrish.

President Stephenson called the meeting to order at 7:00 pm and the Pledge of Allegiance was recited at this time.

Motion by Haiwick and seconded by Semmler to approve the Agenda with an amendment of replacing motions under New Business B and C and replacing with a motion to offer 2023-2024 certified, classified and administration staff contracts once salary negotiations are complete. The motion passed.

Motion by Semmler and seconded by Hoffman to approve the Minutes of the March 13, 2023 Board Meeting. The motion passed.

Bills and Financial Reports were reviewed and approved for payment with a motion by Hoffman and seconded by Effling. The motion passed.

APRIL PAYROLL: \$194,979.65

MARCH CASH REPORT: General Fund: Beginning Balance: \$349,732.48; Receipts: Local - \$49,424.91; State - \$16,672.00; Federal - \$4,485.03; Disbursements: \$220,885.38; Cash Balance: \$199,429.04; Advance Payment/Petty Cash Asset Accounts - \$9,052.46; Total Cash Account: - \$208,481.50. **Capital Outlay Fund:** Beginning Balance: \$2,106,695.21; Receipts: Local - \$23,850.14; Federal - \$0.00; Disbursements: \$5,747.73; Cash Balance: \$2,124,797.62; Certificates of Deposit: \$1,439,811.44; Total Cash Account: \$3,564,609.06. **Special Education Fund:** Beginning Balance: \$689,108.67; Receipts: Local - \$13,574.49; Federal - \$0.00; Disbursements: \$40,739.26; Cash Balance: \$661,943.90; Certificates of Deposit: \$510,188.56; Total Cash Account: \$1,172,132.46. **Impact Aid Fund:** Beginning Balance: \$391,971.57; Receipts: Federal - \$6,774.00; Disbursements: \$0.00; Cash Balance: \$398,745.57. **School Lunch Fund:** Beginning Balance: \$56,022.02; Receipts: Local - \$5,994.99, Federal - \$5,274.28; Credits – 883.96; Disbursements: \$14,365.39; Ending Cash Balance - \$53,809.86; Advance Payments – 19,901.70; Total Ending Balance – 73,711.56. **Internal Fund:** Beginning Balance: \$14,742.28; Receipts: Local - \$875.00; Federal - \$9,716.00; Disbursements: \$2,472.15; Ending Balance: \$22,861.13. **Custodial Fund:** Beginning Balance: \$153,020.24; Receipts: Local - \$28,633.72; Disbursements: \$25,257.38; Ending Balance: \$156,396.58.

Board Report-10003

FUND: GENERAL FUND

AMAZON CAPITOL SERVICES	Supplies	411.64
ARAMARK	Mop/Laundry	684.26
BAKER, PHIL	Music Assembly Program	500.00
CAPITAL AREA REFUSE, LLC	Garbage (Apr)	397.45

CAROLINA BIOLOGICAL SUPPLY CO.	HS Science	22.80
CENTURY BUSINESS PRODUCTS, INC	Copier Maintenance	821.82
CITY OF HIGHMORE	Utilities	62.05
	Utilities	211.80
COLE PAPERS, INC.	Supplies	1,995.50
DAKOTA SUPPLY GROUP	Supplies	162.94
FOREMAN SALES AND SERVICE, Inc.	Bus Route	14,599.87
	Activity Bus	2,211.61
HALL OIL AND GAS CO., INC.	Propane	11,991.18
HIGH SCHOOL ACTIVITY FUND	Science Fair Judge - Brody Leisinger	100.00
	Lennox FFA Registration	260.00
	Northwestern FFA Registration	390.00
	Science Fair Judge - Josh Thingelstad	100.00
	Visual Art Per Diem	540.00
	Stamps.com - Meter Rent	21.72
	SDIAAAA Conference Registration	290.00
	GBB Region Share Loss	22.02
	Track Entry Fee	220.00
HIGHMORE HERALD, THE	Proceedings/Ads/Stamp	1,022.99
HOMESTEAD BUILDING SUPPLY, INC.	Supplies	140.38
JAN BUSSE FORD	Wipers	27.96
JOHNSON CONTROLS	Multipurpose Boiler Repair	5,451.99
LINDE GAS & EQUIPMENT INC.	Vo Ag	78.79
MASHEK FOOD CENTER	Food - Facs	268.98
	Food - Vo Ag	35.94
	Food - JH	46.80
MENARD'S	Acct. Payable Edit	0.10
MFAC, LLC	Track Supplies	230.85
MILLER SCHOOL DISTRICT	Band Entry Fee	130.00
NORTHWESTERN ENERGY	Electricity	221.42
POPPLERS MUSIC, INC.	Instrument Repairs	129.60
PRATT, JANIE	Credit Reimbursement	40.00
SDASBO	Spring Conference	100.00
VENTURE COMMUNICATIONS	Telephone	657.63
WEBB, AMY	Coaching Class Reimbursement	35.00
WEX BANK	Motor Fuel	971.85
	<u>GENERAL FUND TOTAL</u>	45,606.94
<u>FUND: CAPITAL OUTLAY</u>		
BOOK SYSTEMS, INC.	Software Renewal (May 23-24)	895.00
CENTURY BUSINESS PRODUCTS, INC	Copier Lease	480.02
CITY OF HIGHMORE	Aud Rent	2,750.00
CIVIL DESIGN INC	Track Design	320.00
FOREMAN SALES AND SERVICE, Inc.	Activity Bus (15%)	390.29
	Bus Route (15%)	2,576.45
RENAISSANCE LEARNING, INC.	Software - Instructional	51.30
	<u>CAPITAL OUTLAY TOTAL</u>	7,463.06
<u>FUND: SPECIAL EDUCATION</u>		
ABAeCare LLC	Therapy Services (Mar)	4,408.25
AMAZON CAPITOL SERVICES	Supplies	125.05
BECKER, SCARLET	SPED Conference Mileage Reimbursement	133.28
DEAN, DOTTI	Chaperone Stipend	300.00
HAND COUNTY MEMORIAL HOSPITAL	PT	1,904.49
	OT	1,426.93
LODGE AT DEADWOOD, THE	SPED Conference	208.00
TRENHAILE, JAY	Evaluations	550.00
	<u>SPECIAL EDUCATION TOTAL</u>	9,056.00
<u>FUND: FOOD SERVICE</u>		

ARAMARK	Mop/Laundry	171.06
EARTHGRAINS BAKING CO., INC.	Food	97.00
EAST SIDE JERSEY DAIRY	Milk (Supply Chain \$)	601.10
MASHEK FOOD CENTER	Food - Kitchen	531.60
PERFORMANCE FOODSERVICE	Food	4,464.98
	Supplies	520.09
WEX BANK	Motor Fuel	19.09
	FOOD SERVICE TOTAL	6,404.92
FUND: INTERNAL		
AMAZON CAPITOL SERVICES	Pre K Shirts	27.98
	INTERNAL TOTAL	27.98
	APRIL TOTAL INVOICES	68,558.90

No Conflicts Disclosures at this time.

No Public Input at this time.

Public Input:

- Patron inquired about pre-school reimbursement for snow days missed throughout the school year. Reimbursement checks will be issued to pre-school parents this month.

Superintendent's Report

- 90-95% students grades 7-12th attended distance learning online for the most recent snow days we had as a District. Grades K-6 had packets sent home to complete. A survey will go out to parents and staff to receive feedback on how it went.
- Athletic Director recommended a pay bump to volleyball and basketball officials for nights of JV/V games. This would change the pay from \$100-\$120.

PK-12 Principal's Report

- The students in grades 3-8 and 11 will be testing this month for smarter balanced testing. The results will be mailed home for ELA and Math by the end of May. The results for Science will be mailed home next fall.
- The high school and junior high have many activities going on in April and May. The State FFA will be held in Brookings, SD April 16-18. The State FCCLA will be held in Sioux Falls, SD April 23-25. There will be an Arbor Day Assembly in the gym for grades 4-6 on April 28. Band members in grades 5-8 will have a contest in Miller on April 29. The FFA and FBLA will have awards on May 1 at 7:30 pm. The music program will have the k-12 spring concert on May 4 at the auditorium at 7 pm. May 8-12 will be elementary reading week.

Business Manager's Report

- A 5-Year Capital Outlay Plan was presented.
- A 5-year review of Highmore-Harrold's ending cash balances, student to teacher counts, state aid funding, and insurance rates were held with board members.
- FY23 Levies: Ag - \$1.320 (down \$0.042); OO - \$2.954 (down \$0.094); Oth - \$6.113 (down \$0.195); Max SPED levy - \$1.574 (down \$0.025)
- Wind Tower Update: Our May 2023 wind tower tax revenue will account for year 3 of 5 as not being seen in the General Fund State Aid Calculator. Business Manager Hamlin

spoke with Bobbi Leifermann from the Department of Education on how year 5 will affect our State Aid funding. We found that our year 5 wind farm tax revenue, seen in May 2026, will not be seen in the State Aid Formula until School Year 2027-28 as it runs 2 years after it has been received.

- Preliminary budget items were addressed for the FY24 Budget and Means of Finance. A proposed preliminary budget will be available at the next regular board meeting in May.

Motion by Effling and seconded by Semmler to approve the Participation Agreements with ASBSD for the Worker's Compensation Fund, approve the Participation Agreement with the Health Insurance Pool for FY23 along with the Adoption and Renewal with ASBSD Protective Trust. The motion passed.

Motion by Haiwick and seconded by Effling to approve the Resolution for SDHSAA; to offer 2023-2024 Contracts to Certified, Classified, and Administrative Staff once salary negotiations are complete. The motion passed.

The board set their next regular meeting for Monday, May 8, 2023, at 7:00 pm in the Business Classroom.

Motion by Semmler and seconded by Hoffman to enter into Executive Session at 7:26 p.m. for Negotiations SDCL 1-25-2 (4). The motion passed.

President Stephenson declared the board out of executive session at 8:53 p.m.

Motion by Hoffman and seconded by Effling to Adjourn at 8:54 p.m. The motion passed.

_____ Stacey Hamlin, Business Manager

_____ Jim Stephenson, Board President